

## COVID-19 Health Plan

### Face Masks

#### Key Questions:

1. How will you ensure staff have accessibility to cloth face masks?
  - a. We purchased 3 cloth face masks for all our staff as well as ordering weekly disposable face masks through our supplier.
2. How will you implement staff wearing cloth face masks?
  - a. Staff have been wearing them since we opened our centers.
3. What protocols will you put in place to ensure staff are wearing masks throughout the day?
  - a. Periodic classroom checks throughout the day.
4. In circumstances where children have been identified to wear face masks, how will you implement?
  - a. We are encouraging all children 2 and older to wear face masks throughout the day if they cannot be 6 feet apart. However, we do allow them to take breaks and we not force the children to wear them.

### Cleaning, Sanitizing, Disinfecting, and Ventilation

We hired an extra staff to clean and disinfect all common areas used throughout the day. The extra staff will clean high-touch surfaces such as door handles, soap dispensers, keypads, playground equipment, etc. The staff was trained by our owner regarding all chemicals and equipment used.

### Social distancing and other safety protocols

Childcare spaces are having limited toys / shelves available throughout the day and rotated throughout the week, making it easier for staff to clean.

Children are in smaller groups with the same teacher throughout the day as much as possible. In addition to smaller groups, each classroom has their own designated time for the playground for gross motor activities and fresh air.

Hygiene routines are being implemented by handwashing, wearing gloves, hand sanitizer stations throughout the center, as well as wearing masks all day.

Visitors are limited to 1 parent per child, and we have the same TSS/BSC workers for each child that we are allowing in the center after our pre-screening procedure.

At this time, we are only transporting children to and from school, and in the van, the children will be required to wear a mask.

Children who are 2 years and older will be encouraged to wear masks when unable to be 6 feet apart from another student. All our other safety protocols will be the same throughout the center.

Staff are not permitted to eat in the company's designated break room during the COVID-19 Pandemic.

Staff may eat in their designated classrooms but may not eat or visit in another classroom during their break.

Staff may not go on break together in the same vehicle to maintain social distance and curve the spread of the virus.

All our staff in the center were trained prior to us opening. We practiced before we had any children in the center on social distancing as well as mask wearing and rotation of toys. Social distancing and safety protocols were implemented immediately.

### [Monitoring Children and Staff Health](#)

Parents need to notify the center if any of these symptoms or questions apply to you or your family.

#### 1. Do you or a family member have any of these symptoms?

Fever

Chills

Cough

Shortness of Breath or difficulty breathing

Fatigue

Muscle or body aches

Headache

New loss of taste or smell

Sore throat

Congestion or runny nose

Nausea or vomiting

Diarrhea

#### 2. Have you or any of your family members living in your household been out of the state of PA? If so, where?

Taking temps of Drop Off, throughout the day and at pick up if needed.

If a child has a temperature of 100.4 or higher or any of the COVID symptoms, they will be isolated in the area the teacher has designated for them, or in the office until the parents are able to come and pick them pick.

If a child or staff member has been exposed to someone who has tested positive for COVID, they will need to be quarantined for the allotted time necessary for that individual (**10-14 days**).

To return to the facility after being exposed or having a positive test result with no symptoms present, if you continue to have no symptoms, you can be with others after 10 days have passed since the test.

If you think you or know you had COVID-19 and had symptoms, you can return and be around others after 3 days with no fever **and** Respiratory symptoms have improved (e.g., cough, shortness of breath) **and** 10 days since symptoms first appeared.

If a child or staff member has tested positive, the families will be notified once we get the **POSITIVE** results back.

**\*\* All staff will be trained on all new protocols and updates provided by DHS and the CDC\*\***

#### Other Considerations for Children and Staff

Before we opened our center, we held multiple meetings for staff to make sure everyone was comfortable coming into the center. We did have staff wait until we were in the yellow phase to return to work. If they were home and we were open, they were paid to be at home.

Parents can pay 1-week deposit to hold their spot, and then also a 50-dollar holding fee weekly per child until they are ready to send their children back to the center.

Staff who are ill are urged to stay home, if they have any of the COVID symptoms, they must go get tested and are not allowed to return to work until the test comes back negative or it has been 10 days since their first symptom appeared. If it is positive, they follow the rules stated under **Staff Health**.

If a family member has become ill in your household and they are under the same roof, you must stay home until it is determined that they do not have COVID and are fever free for 24 hours without medication. As well as 72 hours with no new symptoms.

Children and staff who are higher risk will be notified if there is a potential case in the center so they can take the proper protocols they feel is necessary for their children or themselves.